



LAWGRACIA GLOBAL COLLEGE

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HEALTH AND SAFETY POLICIES

Here's a draft Health and Safety Policy for your center:

Health and Safety Policy

Purpose

Lawgracia Global College is committed to providing a safe and healthy environment for all students, staff, and visitors. This policy outlines the procedures for managing health and safety risks and ensuring compliance with relevant laws and regulations.

Scope

This policy applies to all students, staff, and visitors of Lawgracia Global College.

Principles

1. **Prevention:** Identify and control hazards to prevent injuries and illnesses.
2. **Risk Management:** Assess and manage risks to ensure a safe and healthy environment.
3. **Compliance:** Comply with relevant laws, regulations, and standards.
4. **Training and Awareness:** Provide training and awareness programs to ensure students and staff understand their health and safety responsibilities.

Responsibilities

1. **Centre Manager:** The Centre Manager is responsible for overseeing the implementation of this policy.
2. **Health and Safety Officer:** The Health and Safety Officer is responsible for managing health and safety risks and ensuring compliance with relevant laws and regulations.
3. **Staff:** Staff are responsible for following health and safety procedures and reporting hazards and incidents.
4. **Students:** Students are responsible for following health and safety procedures and reporting hazards and incidents.

Hazard Identification and Risk Assessment

1. **Hazard Identification:** Identify potential hazards in the workplace.

2. Risk Assessment: Assess the risks associated with identified hazards.
3. Risk Control: Implement controls to mitigate risks.

Incident Reporting and Investigation

1. Incident Reporting: Report all incidents, including near misses, to the Health and Safety Officer.
2. Incident Investigation: Investigate all incidents to determine the root cause and implement corrective actions.

Training and Awareness

1. Induction Training: Provide induction training for all new staff and students.
2. Refresher Training: Provide refresher training for all staff and students on a regular basis.
3. Health and Safety Awareness: Provide health and safety awareness programs for all staff and students.

Monitoring and Review

1. Monitoring: Monitor the effectiveness of this policy on a regular basis.
2. Review: Review and revise this policy as necessary.

Consequences of Non-Compliance

Failure to comply with this policy may result in disciplinary action, up to and including termination of employment or expulsion from the College